

September 8, 2008

**City of Milton-Freewater
City Council Minutes**

The Council of the City of Milton-Freewater met in regular session Monday, September 8, 2008 at 7:00 p.m. in the Albee Room of the Library.

The following members were present: Mayor Lewis Key, Councilors Orrin Lyon, Ed Chesnut, Keith Woods, Debbie Kelley and Steve Irving.

Councilor Brad Humbert was absent.

Staff members present were: City Manager Linda Hall, City Recorder Leanne Steadman, Human Resource Officer Teresa Dutcher and Engineering Technician Tina Kain.

Citizens present were: Evan Kain, Pat Thomson and Jeff Anliker.

Press member Melanie Hall of the Valley Herald was present.

CONSENT CALENDAR ITEMS:

The consent calendar items consisted of minutes from the August 25, 2008 regular council meeting and accounts payable from August 21 – September 3, 2008.

Councilor Chesnut motioned to approve the consent calendar items. Councilor Woods seconded the motion which passed unanimously.

PRESENTATION:

INTRODUCTION OF RECENTLY PROMOTED SCOTT CLAYTON TO CORPORAL AND 2 (TWO) NEWLY HIRED POLICE OFFICERS, JOHN REITZ AND JOE SHURTZ

Police Sergeant Pat Garrett introduced Scott Clayton who was recently promoted to the Corporal position. Officer Clayton has been employed with the City of Milton-Freewater for two years but has seven years of law enforcement experience including Washington State Police. Sergeant Garrett commended Corporal Clayton for the great job he does. Sergeant Garrett also introduced two new police officers hired, John Reitz and Joe Shurtz. Officer Reitz has seventeen years of law enforcement experience and he is the Fire Chief for the City of Athena. Officer Shurtz is an entry level police officer and will be going to the Police Academy in October. He has worked at the Eastern Oregon Correctional Institute in Pendleton for three and a half years.

RECOGNITION – SEPTEMBER EMPLOYEE OF THE MONTH

City Manager Linda Hall reported that the employee of the month program was a new program and it was suggested by Councilor Humbert during the budget process. The idea behind the program was to let the employees know how much City Council supports and appreciates their hard work. Ms. Hall said she assigned the program to Human Resource Officer Teresa Dutcher who has announced the program and has encouraged nominations from co-workers. There will be one employee per month honored with the first being Engineering Technician Tina Kain. Ms. Hall said Ms. Kain had been with the City for ten years. Ms. Kain is talented and dependable as an Engineering Technician; she is also skilled in computers and as a trouble shooter. She volunteers for many organizations and had

recently been honored as the “Hometown Hero” from the Kiwanis Club for all her hard work with the youth sport groups. Ms. Hall congratulated and thanked Ms. Kain for all that she does. Mayor Key and the City Council presented Ms. Kain with a \$100.00 check to show their appreciation.

Ms. Kain said thank you and that she felt she was just doing her job and didn’t feel she did anything extra.

Mayor Key suggested since it was Councilor Humbert’s idea for the program that the presenter rotate around through the City Council starting with Councilor Humbert next month.

BUSINESS ITEMS:

APPROVAL OF UPDATED JOB DESCRIPTIONS FOR AQUATIC CENTER LIFEGUARD AND LEAD LIFEGUARD

Human Resource Officer Teresa Dutcher reported that the lifeguard and lead lifeguard job descriptions were outdated and needed to be updated. There was a new section added to both job descriptions, “Working Condition”. By adding the working condition section it clarified more of the required physical demands of the job.

Councilor Chesnut motioned to approve the job descriptions for the positions of lead lifeguard and lifeguard dated September 2008. Councilor Lyon seconded the motion which passed unanimously.

MANAGER’S REPORT:

Manager Hall reported she and Councilors Kelley and Chesnut attended the August 28, 2008 Umatilla County Planning Commission meeting regarding the windmills. She said the County Planning Commission had agreed to appoint a sub-committee to study the Goal 5 Resource Overlay Zone for the Blue Mountain foothills. The sub-committee is for anyone interested to serve on from developers, wind generation companies, private property owners to citizens interested about the projects. Ms. Hall said she or her designee would be attending the meetings of the sub-committee and would like a couple of the City Council to also serve on it as well. Ms. Hall said she needed a voting delegate and an alternate for the business meetings at the League of Oregon Cities Annual Conference. Council consensus was to have Mayor Key the voting delegate with Councilor Irving as the alternate. The Police Chief and some of the officers will hold their first neighborhood watch meeting on September 13, 2008 at 7:00 p.m. in the Albee Room. There will be flyers done in English and Spanish about the meeting. Ms. Hall also said that Corporal Clayton will be going to gang training. Ms. Hall asked for clarification that council had made a decision on the first “Spruce-up/Clean-up” award. She said that the property owner would be looked up and a certificate would be made. The Community Building was broken into last week. It appeared that the side door by the park was not all the way shut and access was gained through that door. The burglars took the portable public announcement system which the City of Milton-Freewater had gone halves with the Chamber of Commerce along with a few other items. The transient tax ordinance takes effect September 15, 2008. The Finance and Planning Departments have worked on producing the forms for registering and reporting the tax.

COUNCIL ANNOUNCEMENTS

Mayor Key said he felt there was good coverage at the Oregon State Fair for Milton-Freewater and Umatilla County.

Councilor Irving said Umatilla County had the largest banner at the fair. He said the Milton-Freewater Chamber Director Cheryl York said the fair was well attended by the public and there was a lot of information handed out about Milton-Freewater.

Councilor Kelley reported there would be a Community Council meeting on September 22, 2008 from 12:00 p.m. to 1:30 p.m. in the Albee Room. She said at the meeting the new Executive Director, Julie Reese would be introduced. Ms. Reese was the former Umatilla County Historical Society Executive Director. There will be a guest at the meeting from Jacksonville Florida, Ben Warner. A presentation will be held in Milton-Freewater on the above mentioned date as well as one in Walla Walla, Washington from 7:00 p.m. to 9:00 p.m. She said the meeting would be their fifth meeting within two years. Councilor Kelley invited everyone who wanted to be a part of the forum.

Councilor Chesnut said he had received a letter from Ms. Steadman through the mail that was addressed to him in regards to the windmills. He said the letter suggested a different design of the windmill turbines so that they would not be so objectionable from a distance. Councilor Chesnut said he would send a response to the gentleman.

ADJOURN TO EXECUTIVE SESSION - pursuant to 192.660(1)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Council adjourned to executive session at 7:35 p.m.

RETURN TO OPEN SESSION:

Council returned to open session at 8:12 p.m.

There being no further business, council adjourned at 8:12 p.m.

Lewis S. Key, Mayor